



Volunteer Position Description

Title	Kitchen Assistant – Winter Season
Description	The Kitchen Assistant is responsible for helping the kitchen staff with the various aspects of maintaining a safe kitchen that provides safe, ample, good food to Shelter clients.
Time Commitment	<ul style="list-style-type: none"> • Weekly or every other week • Morning or Afternoons (10:00am – 12:00pm or 3:00pm – 5:00pm) • One or two positions available per shift
Reports to	Volunteer Manager; Kitchen Manager
Works with	Kitchen Manager; Kitchen Assistant; Other Kitchen Volunteers; Shelter Residents
Primary Duties	<ul style="list-style-type: none"> • Food preparation • Sorting food donations • Cleaning kitchen • Special projects as needed
Skills Needed	<ul style="list-style-type: none"> • Kindness, patience, respect for others • Willingness to take direction and work independently • Basic kitchen and cooking skills • May be required to stand for up to 3 hours and lift at least 50 pounds
Training Provided	<ul style="list-style-type: none"> • Basic kitchen and food safety • Large scale food preparation
Benefits	<ul style="list-style-type: none"> • Be a part of and give back to the community • Gain experience in a commercial kitchen • Learn large scale food preparation skills

Boulder Shelter Core Values:

- ❖ Treat all with dignity
- ❖ Offer support and opportunity
- ❖ Achieve through competence and creativity
 - ❖ Practice responsible stewardship